

Contact

www.linkedin.com/in/poonam-pawar-hr (LinkedIn)

Top Skills

HR Policy Formulation
Payroll Administration
Exit Process

Poonam Pawar

Talent Acquisition | Culture & OD | Employment Relation | Employee Life Cycle | Compensation & Benefits | Policy Designing & Implementation | Human Asset Manager @ MindQuad Solutions Pvt Ltd

Ahmedabad, Gujarat, India

Summary

Experienced HR professional backed by a MBA degree specializing in Human Resource Management teamed up with multi-dimensional work experience across the functions of HR Generalist with an inclination towards various support systems, process standardization, and enhancement.

Experience

MindQuad Solutions

3 years 3 months

Human Resources Manager

November 2021 - Present (1 year 6 months)

Ahmedabad, Gujarat, India

Senior Executive Human Resources

February 2020 - October 2021 (1 year 9 months)

Ahmedabad Area, India

Websym Solutions Pvt. Ltd.

HR Executive

January 2018 - July 2019 (1 year 7 months)

Pune Area, India

Intech Systems

HR Executive

April 2016 - November 2017 (1 year 8 months)

Ahmedabad Area, India

Generalist Profile

Piccolo Mosiac Ltd

Assistant HR

2014 - October 2015 (1 year)

Ahmedabad Area, India

Assistant HR

Education

L.J. Institute Of Management Studies

Master of Business Administration (MBA), Human Resources Management/
Personnel Administration, General · (2012 - 2014)